

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

AGENDA #71
MEETING MINUTES

December 20, 2022
3:31 P.M.

The following board members were present at the board meeting: Mr. Alan Gould, Board President, Mr. Christopher Kobik, Board Vice President, Mr. Kenneth Merson, Board Member, Mr. Casey Halverson, Board Member, Mrs. Lauren Reed, Board Member, Ms. Nancy Ramundo, Board Member.

Not present at the meeting: Dr. Judith DeStefano, Board Member and Ms. Dempsey Ryan, student representative.

In addition, present at the meeting were Ms. Jamie Moscony, Superintendent, Dr. Thomas Baruffi, Interim Assistant Superintendent, Ms. Lauren Flynn, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire, and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

PLEDGE OF ALLEGIANCE

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Commissioner's office on July 15, 2022 as prescribed by Chapter 231, laws of 1975.

I. APPROVAL OF MINUTES OF PREVIOUS MEETING

On the motion of Ms. Ramundo, seconded by Mrs. Reed, the following minutes (A-B) were approved by roll call vote:

- A.** November 22, 2022 Board of Education
- B.** November 22, 2022 Executive

Voting Yes: Gould, Kobik, Merson, Reed, Halverson, Ramundo
Voting No: None
Abstained: None
Motion Carries.

II. REPORTS & PRESENTATIONS

A. STUDENT REPRESENTATIVES REPORT

Ms. Dempsey's report was presented by Ms. Moscony during her Superintendent report.

B. DISTRICT PRESENTATIONS

A "Staff Member for a Day" presentation was given by Kenneth Bassett at the Cape May County Special Services School. Mr. Bassett reported that this is an observational experience to showcase programs and needs of the students and that lunch would be provided. He stated that the board members were encouraged to attend and that NJEA headquarters members would be attending. Dr. Baruffi added that he thought this was a great idea and was a way to understand what staff members provide to students on a daily basis.

Start Strong Assessment Data presentation was given by Jonathan Price of the Cape May County Special Services School. Mr. Price reported that 27 ELA, 27 math and 9 science students were tested and that in general more supports are needed.

Start Strong Assessment Data presentation was given by Kristen Schaffer of the Cape May County Technical School. She said students scored better in ELA than math. She said that there would be targeted interventions to address the various supports needed and that they needed to bridge the gap in ELA. .

C. SUPERINTENDENT REPORTS

Ms. Moscony presented the Superintendent Administrative District Report for Cape May County Technical School to the Board. She reported that the SAT's were very successful. She stated that Cape May County Tech had a fun and festive "Holiday Spirit Week" where students wore holiday themed clothes and ended the week with a "Rocking Around the Christmas Tree" pep rally. She mentioned that the winter sports schedule started and that the FAA student members traveled to Rutgers University in New Brunswick, NJ to join other FFA members from around the State for the Annual Leadership "Connect" Conference. In addition, she informed everyone that the Unified Sports basketball season had started. She stated that good progress has been made on the high school renovation and that the County Commissioners would be hosting their reorganization meeting at the Tech on January 5, 2023.

Dr. Baruffi presented the Assistant Superintendent Administrative District Report for Cape May County Special Services to the Board. He mentioned that the Special Services School District's holiday event was a great fundraiser and a huge success.

III. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the administrative items (a-e) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo

Voting No: None

Abstained: None

Motion Carries.

2. On the motion of Ms. Ramundo, seconded by Mr. Merson, the Line Item Budget Transfers (for November 2022) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo

Voting No: None

Abstained: None

Motion Carries.

3. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Finance & Operations Items (a-g) were approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo

Voting No: None

Abstained: None

Motion Carries.

4. On the motion of Mr. Kobik, seconded by Mr. Merson, the Curriculum Items (a-c) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo

Voting No: None

Abstained: None

Motion Carries.

5. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Policy Items (a-f plus a) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo

Voting No: None

Abstained: None

Motion Carries.

6. On the motion of Mr. Kobik, seconded by Ms. Ramundo, Personnel Items (a-c) were approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo,

Voting No: None

Abstained: None

Motion Carries.

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Mrs. Reed, the administrative items (a-d) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

2. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Line Item Budget Transfers (November 2022) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

3. On the motion of Ms. Ramundo, seconded by Mr. Merson, the Finance & Operations Items (a-i) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

4. On the motion of Mr. Kobik, seconded by Mr. Halverson, the Curriculum Items (a-b) were approved by roll call vote:

Voting Yes: Gould, Ramundo, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

5. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Policy Items (a-b) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

6. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Personnel Items (a-m) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

IV. OLD BUSINESS

None

V. NEW BUSINESS

None

VI. PUBLIC COMMENTS

This meeting will now be open to public comments. If your questions pertain to litigation, student, or personnel item, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to Special Services Policy #0167 & Tech Policy #9322, public comment shall be limited to five minutes per person and limited to a total of 30 minutes for all public comments.

None

VII. BOARD CORRESPONDENCE

None

VIII. EXECUTIVE SESSION

On the motion of Mr. Kobik, seconded by Mrs. Reed, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:06 p.m. to discuss personnel and HIB and to take action:

Personnel -

HIB -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

IX. RETURN TO OPEN SESSION

On the motion of Mr. Kobik, seconded by Mr. Ramundo, the shared service agreement between the Cape May County Technical School District and the Cape May County Special Services School District for the term December 20, 2022 through June 30, 2023 was approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Mrs. Reed, the following resolution for withholding of increment was approved by roll call vote.

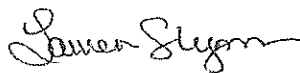
Upon the recommendation of the Superintendent of Schools, to permanently withhold all adjustment increments and employment increments for the 2023-2024 school year from the salary of employee # 1043. The decision of the Board to withhold the salary increment for this employee is based upon the existence of good cause due to the employee's actions and other performance issues as discussed in executive session. It shall not be mandatory upon the Board of Education to pay any such increment in any future year as an adjusted increment.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo
Voting No: None
Abstained: None
Motion Carries.

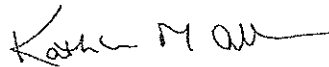
X. ADJOURN

On the motion of Mr. Merson, seconded by Nancy Ramundo, the meeting adjourned 4:28 p.m. All were in favor, motion carried.

Respectfully submitted,



Lauren Flynn,
Board Secretary



Kathleen Allen
Board Secretary

III. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ADMINISTRATIVE

Be it resolved the Board of Education approves/accepts:

- a. Suspensions
- b. Professional Improvement Experience and Travel Expenses: None this cycle
- c. CMCSSSD Plan for Safe Return to In-Person Instruction and Continuity of Services Revised 12/8/2022
- d. CMCSSSD Start Strong Assessment Report, presented by Jonathan Price Director of Related Services
- e. HIB Report: None this cycle

2. BUDGET TRANSFERS

Be it resolved the Board of Education approves/accepts:

- a. Line Item Budget Transfers: **November 2022**

3. FINANCE & OPERATIONS

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary Report and Treasurer’s Report: **October 2022**
- b. Board of Education’s **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **October 31, 2022** after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b)
- c. Bills List as presented: **December 2022**
- d. Budget Summaries, Enterprise and Student Activity Funds: **October 2022**
- e. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
County of Cape May	Requested County Support of 2023/2024 School Budget	\$4,135,400.00 (no increase requested)	SY 2023-2024
ACES Energy Services	Cooperative Pricing Agreement for Procurement of Energy (electric & gas) 5 year renewal	N/A	2023/2028

Cape May County Special Services School District
 December 20, 2022
 Meeting Minutes #71

Name	Purpose	Amount	Date/Years
Samantha Kauffman, pending paperwork completion	Professional Service Provider: Itinerant Occupational Therapist	\$75 per hour \$250 per independent evaluation	12/21/2022 - 6/30/2023
James Transportation	To/from multi contract CMC23-03 Bid Number CMC23-03. Pro rated from 1/4/2023	Routes CM01 \$359 per diem DT01 \$469 per diem MTE2 \$299 per diem MTHS \$297 per diem MTPRIDE \$174 per diem	SY 2022-2023
James Transportation	To/from multi contract QWBWW-01 on behalf of Wildwood for AVL & KVL, route QWBWW-01 price increased on Nov. 25.	\$396.60 per diem from \$375.00 per diem	November 2022 - February 2023
James Transportation	Transportation Contract Addendum Multi Contract CMSS10 for route CMSS10 on behalf of Middle Twp for JF & JR mileage increase	\$485.78 per diem	SY 2022-2023
St. Paul Transportation	To/from multi contract QWWCMT Route QWWCMT	\$ 375.00 per diem	December 2022 - March 2023
JD Gaskill & Son	To/from multi contract CMC23-03 Bid Number CMC23-03. Pro rated from 12/1/22	\$99,000.00	SY 2022-2023

f. Grants/Donations:

- (1.) Donation: Greater Wildwood Elks Lodge #1896, 50 various meats (turkey, chicken, ham), 50 (\$25) ShopRite gift cards, (1,250) and holiday gifts for 25 students and their siblings, (1,000) totaling approximately \$5,500
- (2.) Donation: Girlfriend's Group, 12 food bags, 4 \$50 Walmart gift cards, \$300 to the food pantry, and holiday gifts for 12 families, totaling over \$1,500

- (3.) Donation: Sea Isle City Yacht Club, toy donation for students valued at over \$500
 - (4.) Donation: Ken & Maureen Rupert, holiday gifts for 1 family valued at over \$500
 - (5.) Donation: Kaitlyn Rupert & Steven Hyland, holiday gifts for 1 family valued at \$500
 - (6.) Donation: Darla Logue Group, holiday gifts for 14 students valued at over \$1,000
 - (7.) Donation: AMI of Cape May Court House, holiday gifts for 1 family valued at over \$1,000
 - (8.) Donation: Pollock family, holiday gifts for 1 family valued at over \$500
 - (9.) Donation: Sun Retreats Sea Isle, gift cards for ACME/ShopRite, total value \$550, In Memory of Sharon Gallagher and Connor Proud
 - (10.) Donation: PetSmart Rio Grande, 200 stuffed animals for the students, total value \$1,000
- g. The following item(s) to be disposed or sold on gov/deals: None this cycle

4. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed
 - (1.) Ocean Academy: None this cycle
 - (2.) CMC High School
 - (3.) LEEP
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date/Years
No Limits Academy	CBI for ERIP Middle School and High School Students, 2 times per week	\$10,000	1/4/2023 - 3/31/2023
Mackenzie Brennen, pending paperwork completion	Stockton University Occupational Therapist student, to complete Level 1 fieldwork, under the supervision of Christina Roberts	N/A	1/25/2023 - 3/8/2023

- c. School-wide "Kindness" t-shirt sales to staff, 1/15/23-2/15/23, no proceeds anticipated, facilitated by Stephanie Daher-Quinn

5. POLICY/REGULATION

Be it resolved the Board of Education approves/accepts upon the second reading:

- a. Revised Policy #0132 Executive Authority
- b. Revised Policy #0166 Executive Sessions

Cape May County Special Services School District
 December 20, 2022
 Meeting Minutes #71

- c. Revised Policy #1570 Internal Controls
- d. Abolish Regulation #1570 Internal Controls
- e. New Regulation #1570 Internal Controls
- f. New Policy #6112 and Regulation #6112 Reimbursement of Federal and Other Grant Expenditures

Be it resolved the Board of Education approves/accepts:

- a. Job Descriptions as listed
 - (1.) Revised Bus Driver-Full Time
 - (2.) New Bus Driver-Part Time

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Matthew Feather	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	12/21/2022 - 6/30/2023
Lizarret Dorta	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	12/21/2022 - 6/30/2023
Iyonna Linthicum	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	12/21/2022 - 6/30/2023
James McGonigal	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	12/21/2022 - 6/30/2023
Milagros Coloma	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	12/21/2022 - 6/30/2023
Rachel Marshall	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	12/21/2022 - 6/30/2023

Cape May County Special Services School District
 December 20, 2022
 Meeting Minutes #71

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Iverson Linthicum	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	12/21/2022 - 6/30/2023
Milagros Coloma	Substitute Teacher	General	\$175 per diem	12/21/2022 - 6/30/2023
Rachel Marshall	Substitute Teacher	General	\$175 per diem	12/21/2022 - 6/30/2023
Lynda McDowell	Substitute Teacher	General	\$175 per diem	12/21/2022 - 6/30/2023
Jonathan Arsenault	Community Swim Lifeguard	Community Swim	\$17 per/hr	12/21/2022 - 6/30/2023
Tyrel Kelley	Substitute Custodian	General	\$18 per/hr	12/21/2022 - 6/30/2023
Stephanie Barone	Teacher School Aide	General	Schedule B Step 1 \$27,153 prorated 10 months	1/3/2023-6/30/2023
Hayley DiBiasio	Teacher School Aide	General	Schedule B Step 1 \$27,153 prorated 10 months	1/3/2023 - 6/30/2023
Erica Knoyer	Registered Behavior Technician	Rescind \$250 stipend, did not renew RBT Certification		2022-2023 SY
Robert Orlowski	Special Education Teacher	Resignation		1/22/2023
Susan Wenner	Special Education Teacher	Retirement		7/1/2023

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Cape May County Special Services School District
 December 20, 2022
 Meeting Minutes #71

Employee #	Sick Days	Personal Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6356	4.5	0	0	0	BOE LOA	11/29/2022 - 12/9/2022
5441	0	0	0	TBD	Intermittent NJFLA	12/2/2022 - 6/30/2023
6640	0	0	0	TBD	Intermittent FMLA/NJFLA	12/2/2022 - 6/30/2023
6631	7	2	0	55	BOE LOA FMLA/NJFLA	12/14/2022 - 3/24/2023
6216 pending receipt of paperwork	7.5	2.5	0	Revised 45	BOE LOA Paid/Unpaid FMLA	Revised 10/17/2022 - 1/14/2023

**Cape May County Technical School District
December 20, 2022
Meeting Minutes #71**

2022-2023

III. DISTRICT ACTION ITEMS

Be it resolved the Board of Education approves/accepts:

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. ADMINISTRATIVE

- a. Suspensions: (5) in-school suspensions; (5) out-of-school suspensions;
- b. Affirm the Harassment, Intimidation and Bullying (HIB) investigations as reported to the Superintendent and resolved by the Principal, HIB Specialist or Designee: HIB Report
- c. District Staff to attend travel events as follows, with attendance at these functions previously approved by the Superintendent as (a) work related and within the scope of the work responsibilities of the attendee, (b) promoting the delivery of instruction or furthering the efficient operation of the school district, and (c) fiscally prudent, the Board finds the travel and related expenses for attendance at these previously approved functions necessary and that the expenses are justified and therefore reimbursable pursuant to NJCMB Circular Letter 06-02 and, if funded by federal grants, OMB Circular A-87:
 - 1. Kristen Schaffer, to attend a program meet/greet for the Pennsylvania Pipeline Project, Philly Region” Recruiting Program Review, held on Tuesday, January 24th, 2023 at Widener University, PA. Travel not to exceed \$105.
 - 2. Adam Dunning to attend “Train the Trainer” Forklift Operator - Registration Cost \$1,500. February 7, 2023 Travel to the training facility required (1471 Jersey Ave, North Brunswick, NJ).
- d. Safe Return to In-Person Instruction and Continuity of Service Update.

2. BUDGET TRANSFERS

- a. Line Item Budget Transfers - **November 2022**

3. FINANCE & OPERATIONS

- a. **Board Secretary Report and Treasurer’s Report: October 2022**
- b. Board of Education’s **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **October 31, 2022** after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).
- c. **Bills List as presented:**
 - 1. **Bills List - December 20, 2022**
- d. **Fund Summaries:** Other Funds (Enterprise, Scholarship, SAF, etc): **October 2022**
- e. **Budget Calendar: 2023-2024 Revised**
- f. **Bids/Contracts/Reports/Quotes/Agreements:**

<u>Ref/Vendor/Agreement</u>	<u>Purpose</u>	<u>Fee/Amt</u>	<u>Dates</u>
ACES Electric Services Procurement Resolution	Co-op Pricing System Participant ID #E8801-ACESCPS Res.	N/A	12/20/22-May 2028
ACES Natural Gas Services Procurement Resolution	Co-op Pricing System Participant ID #E8801-ACESCPS Res.	N/A	12/20/22-May 2028
Strauss Esmay Assoc.	Policy & Regulations Manual	\$10,000	SY 2022-2023
Trane Proposal ID: 7170274	HVAC Assessment Omnia Contract # 3341	\$16,965	SY 2022-2023
Tricomm Quote Quote 22-0294	HS Main Entry Signage / Cabling State Contract #A88739 T-2989	\$13,910	SY 2022-2023

**Cape May County Technical School District
December 20, 2022
Meeting Minutes #71**

Fabbri Builders, Inc. Main Entry Addition	Payment Application #8 Approved by MMP Architects, LLC	\$407,443.28	12/15/2022
Fabbri Builders, Inc. PCO #11	Change Order No. 7 Decreased Allowance	\$27,648.50	12/7/2022
Fabbri Builders, Inc. PCO #13	Change Order No. 8 Credit-Increased Allowance	\$1,550.00	12/15/2022

g. Grants:

<u>Program / Award</u>	<u>Status</u>	<u>Amount</u>	<u>Grant Period</u>
FY23 Emergent & Capital Maintenance Needs Grant Award (Non-SDA)	Accept	\$15,684	SY 2022-2023
Jerry Fund Grant for Operation Osprey* *students construct osprey nesting platforms to be installed in local saltmarshes	Apply	\$15,000	SY 2022-2023
Dollar General	Apply	\$10,000.00	May 2023 to April 2024

h. Items for Disposal/Scrap/Sale:

<u>Name of Item(s)</u>	<u>Value of item(s)</u>	<u>Reason(s)</u>
(tag # 1010084) Massage Table	N/A	Obsolete/Donate

i. Accept Items of Donation: (none for this period)

<u>Name of Item(s)</u>	<u>Value of item(s)</u>	<u>Individual/Organization</u>
------------------------	-------------------------	--------------------------------

4. CURRICULUM

a. Field Trips:

<u>Date(s)</u>	<u>Description/Purpose</u>	<u>Students/Teachers & Aides</u>	
12/06/2022	Leadership for Skills, USA	10	1
12/17/2022	Rider University For Esports Fall Finals	6	1
01/04/2023	Mainland Basketball Game Sports activities for Unified Sports	15-20	1
01/28/2023	State Officer Candidate Leadership Training	10-15	1
03/07/2203	Cosmetology Convention	18	2
05/18/2022	Storybook Land	40	2

b. Fundraisers/Activities:

<u>Date(s)</u>	<u>Activity</u>	<u>Class/Club</u>	<u>Advisor</u>
03/25/23- 04/01/23	Myrtle Beach Spring Training	Funded through Baseball Booster Club, CMT Ripken Baseball Account, individual players)	Samuel Picketts
12/21/2022 thru 12/23/2022	Holiday Candy Grams	Class of 2023	Micah Wenker

**Cape May County Technical School District
December 20, 2022
Meeting Minutes #71**

12/20/2022 thru 03/04/2023	Winter Sports Concession Stand	Class of 2023	Micah Wenker
1/26/2023 & 02/23/2023	NJ Clean Communities Clean Up	Class of 2023	Micah Wenker
1/13,1/27 & 02/16/2023	Concession Stand Boys Basketball	Class of 2025	Samual Picketts
02/11/2023	Pancake Breakfast Baseball program	Class of 2025	Samuel Picketts
03/18/2023	Community Clean Up Boys Basketball	Class of 2025	Samuel Picketts
05/6/2023	Community Clean Up	Class of 2025	Samuel Picketts
TBD - need board approval to chose date	FFA Bingo Night	Cape May Tech FFA Chapter	Hanna Toft

5. POLICY

- a First reading for the following policies:
 - i. 5115 _Return to Sending School District by Vocational School District
- b . Second reading and approval for the following policies:
 - ii. 3570.1 Electronic Signature
 - iii. 6171.5 Discrepancy Model
 - iv. 6163.3.1 Service Animal
 - v. 6163.3.2 Therapy Animal

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

All hiring are upon the recommendation of the Superintendent and contingent upon completion and verification of employment requirements:

- a. **To approve the following position descriptions:**
 - i. D 2.1 Athletic Director / Supervisor of Physical Education / Health
 - ii. A-5 Administrative Assistant to School Business Administrator
- b. **To accept the following resignations/terminations/ retirements:Director of Athletics / Supervisor of Physical Education / Health**
 - i. Retirement: Paula Tascone, Admissions Secretary, effective March 1, 2023.
- c. To approve the following **professional staff candidates** for the 22/23 school year:
 - i. David Smith, Athletic Director & Supervisor of PE/Health, 12-month position at the prorated salary of \$90,000, effective on or around February 21, 2023 through June 30, 2023.
- d. To approve the following **support staff candidates** for the 22/23 school year:
 - i. Amaia Scott, SBYS Secretary, 10-month position, at the prorated salary of \$23,208 (5/6th of Step 5 Secretary Guide of the CMTHSEA Contract), effective on or around January 3, 2023 through June 30, 2023.

Cape May County Technical School District
December 20, 2022
Meeting Minutes #71

- ii. Chelsie Alliano, Administrative Assistant to the Business Administrator, 12-month position at the prorated salary of \$62,900 effective on or around January 3, 2023 through June 30, 2023.

- e. To approve the following **Adult Program Staff** for the 22/23 school year
 - i. Scott Bollwage, Part-time ABE/HSE/ESL/Civics Instructor @ \$34 p/h, NTE 24 hours per week, funded through ABE/CIVICS, Dollar General Grants
 - ii. Nidia Marshall, Part-time ABE/HSE/ESL/Civics Instructor @ \$34 p/h, NTE 20 hours per week, funded through ABE/CIVICS, Dollar General Grants
 - iii. Theresa Arndt, Part-time Cosmetology Salon Assistant @ \$22 p/h, NTE 24 hours per week, charged to account #13-330-100-106-000-99
 - iv. Lisa Roach, ASE Test Examiner as needed at \$29 p/h, charged to account #13-629-200-100-ASE-99
 - v. Kelly Edelman, PN Coordinator Stipend of \$3,000, charged to account #20-350-200-100-LPN-99

- f. To approve the following **Substitutes** for 22/23 on an as needed basis @\$125 per day:
 - i. Krista Salvadore, effective 12/21/2022

- g. To approve the following **Substitute Nurse** for 22/23 on an as needed basis @\$175 per day:
 - i. Gabriela Hernandez, 12/21/2022
 - ii. Melanie Pfizenmayer, 12/21/2022

- h. To approve the following additional Staff to provide **Behind the Wheel Training** @ \$25 p/h, hours not to exceed 630 hours (\$15,750). Charge to account 11-140-100-101-002-99.
 - i. John Harris

- i. To approve the following **Athletic Coaches 22/23 school year**, charged to account #11-402-100-100-000-99. Stipend amount to be negotiated, pending Contract MOA:
 - i. Samuel Picketts, Head Baseball Coach
 - ii. Justina DeRitis, Assistant Cheerleading Coach

- j. To approve the following **Volunteer Coaches/Club Advisor** for the 22/23 school year:
 - i. Allyssa Reardon, Assistant Girls Basketball Coach

- k. To rescind the approval of the following **Athletic Coaches 22/23 school year**:
 - i. Matthew McElroy - Head Swim Coach, resigned

- l. To approve the following Staff to provide ESSER II **After School / Extended Day Tutoring** for the 22/23 school year, 1 hour per day as needed @\$40 p/h, charge to account #20-483-100-101-000-99:
 - i. Thomas Seymour, effective 1/3/23 - 6/30/23

- m. To approve the following Staff to provide **CPR/AED Safety & First Aid Training to Coaches** for the 22/23 school year, NTE 2 sessions/6 hrs, @\$45 p/h, charge to account #11-402-100-100-000-99:
 - i. Kathy Purdy